

## MINUTES

### **MEETING DATE: March 16, 2016**

The CBOC met at 5:05 p.m., March 16, 2016, at the Brazosport Independent School District Administration Building, 301 W. Brazoswood Drive, Clute, Texas, with the following members present:

Donald Caldwell	Christina Morales
Edward Garcia	John O'Connor
Pete Knodel	Gerald Roznovsky
Jim Martin	Vinay Singhania
Jody McCollough	David Stephenson
Terry McCollough	Kirk Willson

The following members were absent:

Kay Aplin	Carolyn Kirk
Randy Dane	Donald Lamont
David Fritz	June Strambler
Louis Guidry	Johnathan Sublet

The following staff and Board of Trustee members were present:

Jerry Adkins	Clara Sale-Davis
Monty Burger	Daniel Schaefer
David Mendoza	Steve West

The following staff and Board of Trustee members were absent:

Rachel Arthur	Danny Massey
Jennifer Edenfield	Traci, Phillips
Mason Howard	Ron Redden
Rebecca Kelley	Jay Whitehead
Alec Journeay	

The following individuals signed the register as visitors:

Yvonne Mintz

## AGENDA

### **Introduction and Welcome – Dan**

Mr. Schaefer began by welcoming everyone including our guest Yvonne Mintz from “The Facts”.

### **Review and Approval of Minutes of December 16, 2015**

Following a review of the minutes, a motion was made by Jim Martin and seconded by Kirk Willson for approval of the minutes as presented. The motion passed unanimously.

### **Website Review/Comments/Recommendations**

Mr. Schaefer asked for feedback and showed the changes made to the website since the last meeting. He did indicate that we will continue to add information throughout the bond programs.

## **Review of Project Status**

### **2012 Bond**

Mr. Schaefer indicated that as of February 29, 2016, \$29,589,534 or 73.42% of the bond funds have been obligated for purchase, which is up from \$28,660,561 or 71.12% as of November 30, 2015. The primary project was the additional 3000+ Chromebooks ordered for next year's 1 to 1 initiative. A complete list of purchases was reviewed in detail. Projects completed and paid as of February 29, 2016 totaled \$28,967,966 representing 71.88% of the bond program compared to \$26,968,889 representing 66.92% as of November 30, 2015.

### **2014 Bond**

Mr. Schaefer indicated that as of February 28, 2016, \$31,095,406 or 17.77% of the bond funds have been obligated for purchase, which is up from \$10,478,677 or 5.99% as of November 30, 2015. He emphasize that this is a significant portion of the 1<sup>st</sup> phase (\$45M) planned for the 1<sup>st</sup> two years of the bond program. A complete list of projects was reviewed in detail. Projects completed/progress billings and paid as of February 28, 2016 totaled \$8,228,393 representing 4.70% of the bond program compared to \$4,858,939 representing 2.77% as of November 30, 2015.

## **Review of Project Timelines**

No change in timelines from the previous meeting.

### Fall/Spring Projects

- Tracks – Slade and Hopper (2012 Bond) – Complete
- Beutel Elementary (2014 Bond) – Construction in Progress with a August 2017 opening.
- Lanier Gym (2014 Bond) – Construction in Progress with a May 2016 opening.
- 6 Roofs – Rasco, Lanier, Griffith, B'Wood (Partial), Freeport Int, PRC – in progress
  - Insurance Claim for roof damage of over \$2.5M. Will be deposited in a separate capital projects funds and provide additional contingency for the capital projects programs.
- Polk and Griffith Classroom Additions Planning – Handout provided, Bid awarded at February Board meeting with an August 2016 opening for the classrooms and October opening for the Gyms.
- Mobile computing devices for students 1 to 1 initiative (over 3,000 Chromebooks) .

### **Spring/Summer**

#### **2012 Bond**

- Brazoswood pool project update was provided. The good news it is was completed and filled prior to Spring Break, however shortly after it was filled, water levels did not hold. The contractor investigated and determined a leak where the “new” concrete met the “old” around the drain/plumbing lines that were replaced. After meeting with the coaches, it was decided to temporarily fix until May so the students could use the rest of the year. The contractor accepted responsibility and will cover the full cost to correct the issue.

#### **2014 Bond**

- New Lanier Gymnasium - Provided last meeting – In process and on schedule for May 2016 opening.
- New Beutel Elementary - Provided last meeting – In process and on schedule for a August 2017 opening.
- Polk and Griffith - Classroom Additions and New Gymnasiums – Bid awarded in February 2016 - Project Information Attached
- 2014 Bond Package A Summer Projects - Velasco Elementary, Rasco Middle, Lanier Middle, Freeport Intermediate, Lake Jackson Intermediate and, Brazoswood High - Project Information Attached

**Reallocation of Project Funds**

- None

**Modification of Project Scope****2012 Bond**

- Security Fencing Line Item – Currently states “at elementary campuses”. All areas are completed and \$157,286 remains in the line item.
  - Administration recommended using the balance to cover additional fencing needs throughout the District. Currently, the District uses M&O funds, which are limited and subject to recapture. Using these bond dollars would better utilize tax dollars. After some discussion it was determine to remove the word “elementary” from the description to allow the District to address other identified needs.

A motion was made by Terry McCollough and seconded by Vinay Singhania, to remove “elementary” from the description to allow additional fencing projects to be funded. Motion passed unanimously.

**Question/Discussion/Suggestions of Items**

None.

**SCHEDULING AND UPCOMING MEETINGS**

Next scheduled meeting is June 15, 2016, from 5-6 pm at the Administration Building room D-7.

There being no further business, the meeting adjourned at 5:45 p.m.

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